

NEWS RELEASE

January 5, 2010

NOTICE IS HEREBY GIVEN THAT the City of Roseburg is accepting applications from individuals interested in serving in potential positions on the following advisory commissions to the City Council:

Budget Committee: The Committee meets as needed, generally at 7:00 p.m. during the spring to review the proposed annual operating budget and any supplemental budgets and make recommendations to the City Council as to final budget approval. City residency is required.

Airport Commission: The Commission meets at noon on the first Monday of each month to develop policies for future development of the Roseburg Regional Airport, including goals and objectives, prioritized listing of capital improvements and financing. Applicants must have a demonstrated interest in aviation. City residency is not required.

Parks and Recreation Commission: The Commission meets at 8:00 a.m. on the first Wednesday of each month to consider and prepare long and short-range operation and management programs for the park system, including the Stewart Park Golf Course, investigate means of economic operations, consider/evaluate rules for park usage. City residency is not required.

Planning Commission: The Commission meets at 7:00 p.m. on the first and third Mondays of each month to consider long and short range land use development issues within the City and Urban Growth Boundary. City residency is required.

Public Works Commission: The Commission meets at 3:30 p.m. on the second Thursday of each month to provide long-range planning and financing of capital improvements including sidewalks, streets, lighting and storm drainage; considers rules governing operations of the City's water and storm drainage system, consider/prepare plans

for long-range operation and management of each system, consider system improvements and rate structure. City residency is required.

Visitors & Convention Commission: The Commission meets at 4:00 p.m. on the third Tuesday of each month to oversee the use of City funds, including hotel/motel taxes, for programs and events designed to promote Roseburg as a tourist destination and promote economic vitality by encouraging participation in local events and community activities. City residency is not required. At least one position must be filled by a representative from the hotel/motel industry.

Anyone interested in serving in one of these positions should complete an application form which is available from the City Manager's Office, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470; phone (541) 672-7701 extension 222. Applications may also be downloaded from the City's website: cityofroseburg.org. Applications will be accepted until all positions are filled.



Application for Appointment to _____
(Commission)

PLEASE PRINT

Name _____
Last First

Home Address _____
Street City Zip Home Phone

Occupation _____ / _____
Place of Employment

Business Address _____
Phone

1. Do you reside within the Roseburg city limits? _____
Yes No

2. How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) _____

3. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Lunch (Noon-1:30 pm) _____
Afternoon (4:00-6:00) _____ Evening (7:00 p.m.) _____

4. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? _____
Yes No

5. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

6. Please give a brief description of your involvement in community groups and activities.

7. Please list community topics of particular concern to you that relate to this appointment.

8. Please list your reasons for wishing to be appointed.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470. Applications accepted until positions are filled. Immediate application recommended.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Signature of Applicant

Date

E-Mail Address: _____

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